

Dear Sir/Madam

Dear Company

We wish to inform you that the Regulation EU 2016/679 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data (General Data Protection Regulation) and the Italian laws in force provide for the protection of persons and other subjects regarding to the processing of personal information.

According to the regulation, this treatment will be based on principles of correctness, lawfulness, transparency and protection of your privacy and rights.

Pursuant to the GDPR, we hereby provide the following information:

- 1.the data you provide will be used for the following purposes: legal obligations related to law, tax, accounting, administration of the relationship; fulfillment of contractual obligations, market analysis and statistics;
- 2.the treatment will be carried out mainly in computerized;
- 3.the data will be kept for the entire duration of the contract and, after the termination, until the exhaustion of the terms of conservation imposed by the regulations in force, by the Community Directives and by national legislation. In the case of legal litigation, the data will be retained for the duration of the same lawsuit and until the exhaustion of the terms of practicability of the appeals;
- 4.the provision of data is compulsory, as for billing data are needed, and any refusal to supply such data may lead to failure or partial performance of the contract and the failure of the relationship;
- 5.the data may be disclosed to third parties that perform specific tasks on our behalf: credit recovery companies; banks and insurance companies, corporations, or associations whose purpose is the protection of credit institutions or organizations concerned, as required by law;
- 6.the data controller is: I.C.E.P.I. S.p.A., Via Paolo Belizzi, 29/31/33, 29122 Piacenza, P.IVA 01055750333, who can also be contacted by writing an e-mail to amministrazione@icepi.com;
- 7.at any time you can exercise your rights towards the data controller and request access to data concerning you, asking for their deletion, correction of inaccurate data, integration of incomplete data, limitation of processing in the cases provided for by Article 18 of the GDPR, and may oppose the processing carried out for legitimate interest of the data controller. Furthermore, if the data processing is based on consent or on the contract and is carried out using computerized tools, you have the right to receive data in a structured, commonly used and readable form by automatic data device, as well as if technically feasible to transmit them to another controller without impediments;
- 8.8) if you believe that the processing, which affects you, violates the Regulation GDPR EU-2016/679 you have the right to present a complaint to the Data Protection Authority for the protection of personal data, located in Piazza di Monte Citorio n. 121, IT-00186, Rome.

To exercise your rights, you can contact the data controller by writing to the e-mail address amministrazione@icepi.com or to I.C.E.P.I. S.p.A., via Paolo Belizzi, 29/31/33, 29122 Piacenza - ITALY.

By signing this document, I declare that I have received and confirm that I have read and understood the information.

Date

Timbre and signature
